

Supervision Agreement

Onsite Supervisor Name: _____

Contact Cell Phone Number: _____

School/Organization Name: _____

School/Organization Address: _____

Please read the following statement:

Subject to the provisions of the School Act Regulation, Sec. 5(7)(g), the principal is responsible for administering and supervising the school, including the general conduct of students, both on school premises and during extra-curricular activities off the school premises which are organized or sponsored by the school.

Regulation 4(1)(b)(c) specifies that teachers must provide such assistance as is necessary for the supervision of students on school premises and at school functions whenever and wherever held. Thus, teachers involved in outdoor education are responsible under the authority of the school principal for the supervision of students before, during, and after regular hours, and inside and outside the school itself.

There are few definitive rules or procedures on supervision; however, a teacher must always be in charge. The teacher must ensure that supervision is available at all times, and that assistant supervisors are competent enough to deal with any emergencies that may arise. The degree of supervision necessarily depends on:

- (a) the age and maturity of the student;
- (b) the inherent danger of the activity;
- (c) the circumstances of the particular activity (e.g., a trip to the museum would not need as many supervisors as a trip to the seashore).

The teacher is responsible for adequate supervision of students at all times, although the teacher in charge may be assisted by secondary and university students, parents, other competent adults, and camp staff. For all overnight co-educational excursions, supervision must include both male and female adults.

Volunteers should be advised of expectations for their roles as supervisors and should understand the regulations outlined in the policy. The following are suggested student/supervisor ratios which may be altered according to the nature of the field study and the experience of the supervisor.

Supervisor Signature _____